

VILLA CATHAY CARE HOME SOCIETY

JOB DESCRIPTION

JOB TITLE: Licensed Practical Nurse(LPN)

Report to: Director of Care

Department: Resident Care

Effective Date: July 9, 2012

JOB SUMMARY:

Practice in accordance with the standards, scope and code of ethics as outlined by the College of Licensed Practical Nurses of BC (CLPNBC), within a resident-centered care model and the organization's philosophy, LPN works independently and collaboratively as a member of an interdisciplinary care team, performs full scope of practical nursing functions as outlined by CLPNBC for clients with predictable outcomes within a designated area of specialty. In the interdisciplinary team, The LPN works in partnership with Registered Nurses, Care Aides, Physicians, other health care professionals as well as residents and family members to achieve the mission and vision of Villa Cathay Care Home.

This includes activities such as assessing, planning, implementing, evaluating and documenting client care, and providing support to residents and their families. Working collaboratively as a member of an interdisciplinary care team and, under general supervision, supports the Registered Nurse in caring for clients with unpredictable outcomes or where the acuity or complexity of care requires an advanced level of knowledge and skill beyond the scope of practice for Licensed Practical Nurses. Maintains and advances clinical competence pursuant to the standards of practice of CLPNBC.

DUTIES AND RESPONSIBILITIES:

1. Assesses, intervenes and documents residents' physiological, psychological, socio-cultural and spiritual needs and consult with Registered Nurse/ ADOC if needed.
2. Performs medical treatments and procedures such as catheterizations, dressings (sterile and non-sterile), administration of medications, blood pressures and temperature/pulse/respirations. Also, assists other team members in providing care or provides direct nursing care when needed, such as assisting with toileting, bathing, feeding, dressing, grooming, and oral hygiene.
3. Receives processes and carries out physicians' orders for treatment, medication and other therapeutic services as needed.
4. Develops appropriate nursing care plans in conjunction with interdisciplinary team and sets goals with resident in relation to problems/needs as identified through assessments. Evaluates care plans and makes changes when necessary. Attends and contributes to care planning meetings.

5. Records and maintains resident health record according to established format and facility guidelines.
6. Participates in Quality Assurance/Risk Management Programs by completing documentation in accordance with established procedures, participates in audit activities by compiling information/preparing statistics, as required
7. Provides guidance to the Care Aides.
8. Admits, discharges, and/or transfers residents according to facility policies as required, and completes necessary forms.
9. Monitors use of equipment/supplies and reports malfunctioning equipment and supply needs to appropriate staff.
10. Contributes to the development and modification of resident care policies and procedures, as well as those which pertain to safety of residents and staff.
11. Participates in departmental and general staff meetings/communication, which include interdisciplinary meetings, nurses' meetings as requested and provides input that relate to resident care and the operation of Villa Cathay Care Home.
12. Assists with orientation of new LPN staff as directed to unit routines, medication procedures and LPN nursing duties in accordance with facility policies and procedures
13. Performs other related duties as assigned.

QUALIFICATIONS

Education, Training and Experience

Graduation from a recognized program for Licensed Practical Nurses. Current full practicing licensure with the College of Licensed Practical Nurses of B.C. (CLPNBC)

Knowledge, Skills, Abilities and Attributes

- Ability to communicate effectively in English, both verbally and in writing. Ability to communicate with residents and family in their preferred dialect/language an asset.
- Ability to deal with others effectively
- Physical ability to carry out duties of the position
- Ability to organize work
- Ability to operate related equipment
- Basic computer skill and word processing program