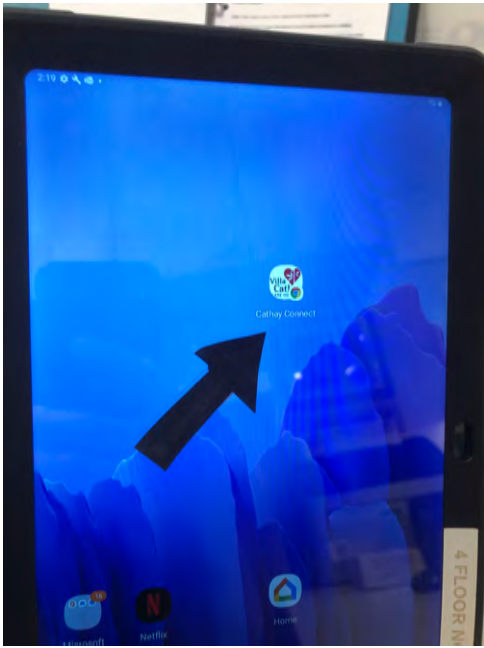
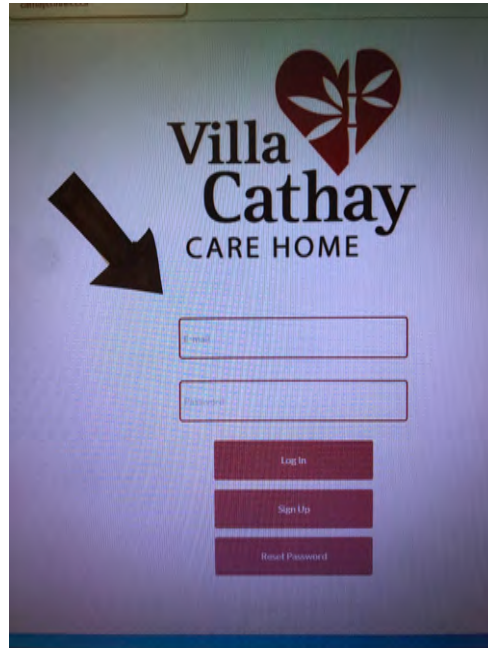


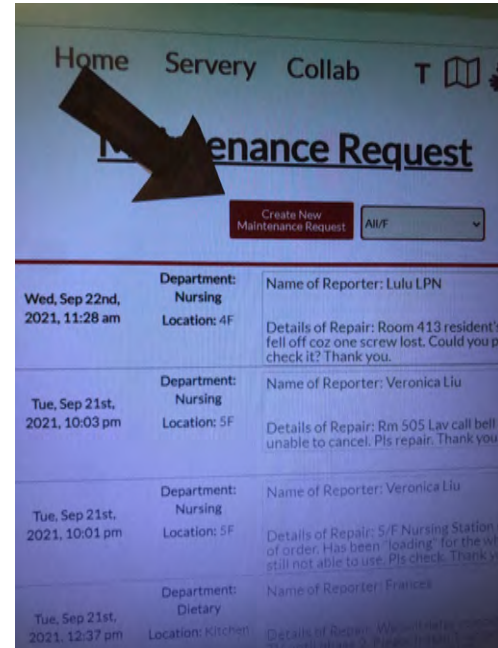
# How to submit a Cathay Connect Maintenance Ticket 如何在 Cathay Connect 上提交維修申請



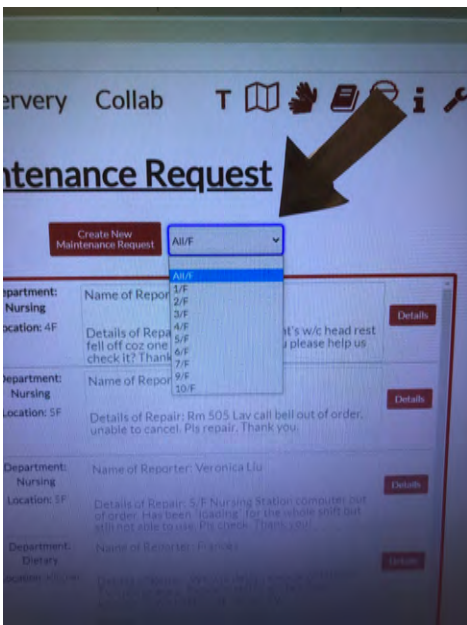
**Step 1:** Open the Cathay Connect App/Link  
**第一步：** 打開 Cathay Connect



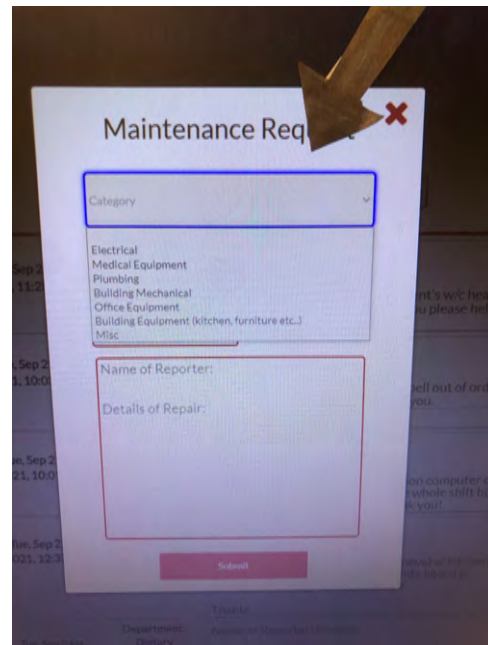
**Step 2:** Fill in your login credentials  
**第二步：** 請輸入電郵密碼



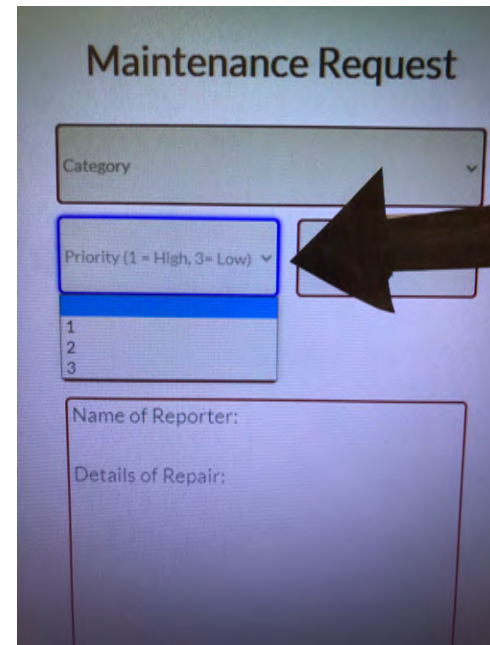
**Step 3:** Click/touch button to begin ticket  
**第三步：** 請按此掣打開申請目錄



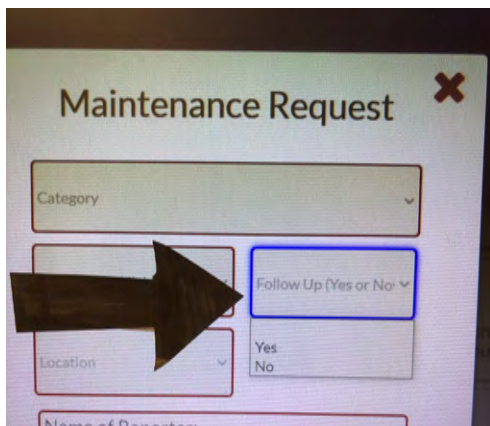
**Step 4:** Select the floor maintenance is needed  
**第四步：** 請輸入需要維修的樓層



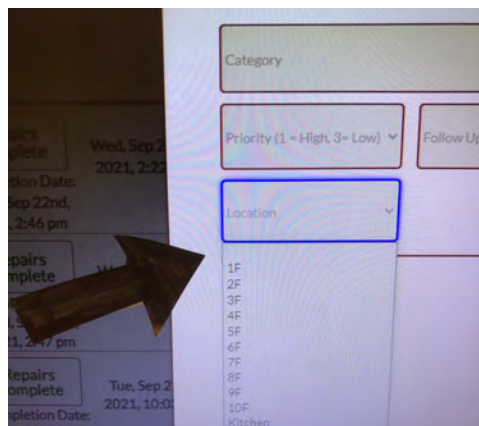
**Step 5:** Select category of maintenance  
**第五步：** 選擇維修類別



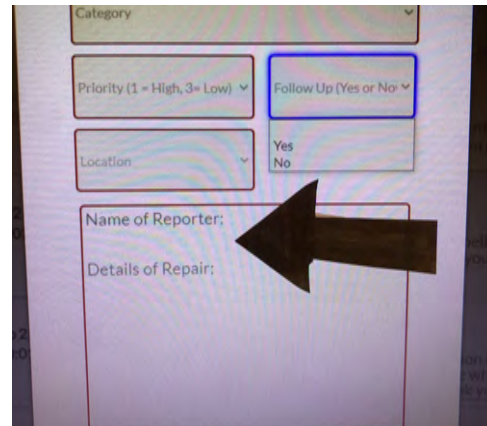
**Step 6:** Select priority  
**第六步：** 選擇重要性



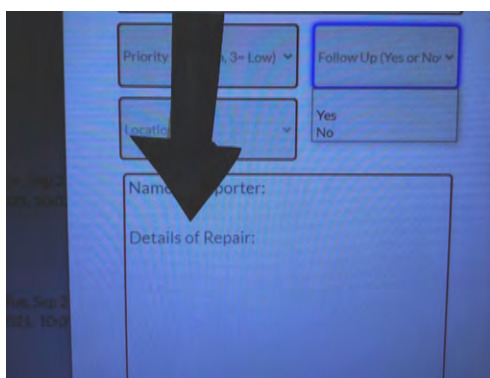
**Step 7:** For new ticket, select 'no'  
**第七步：** 如是新問題選擇 'no'



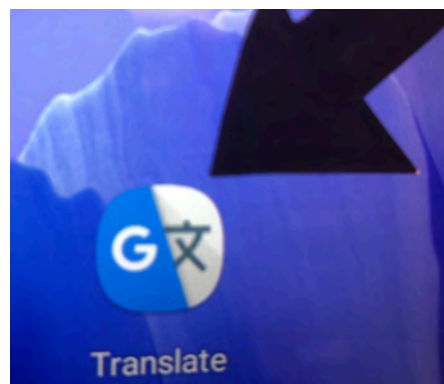
**Step 8:** Please select the floor maintenance is needed on  
**第八步：** 請選擇需要維修的樓層



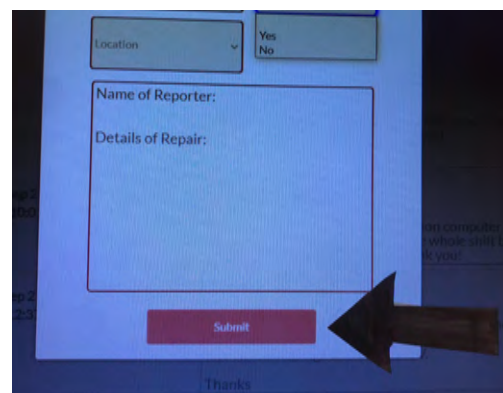
**Step 9:** Please fill in your name  
**第九步：** 請寫下您的名字



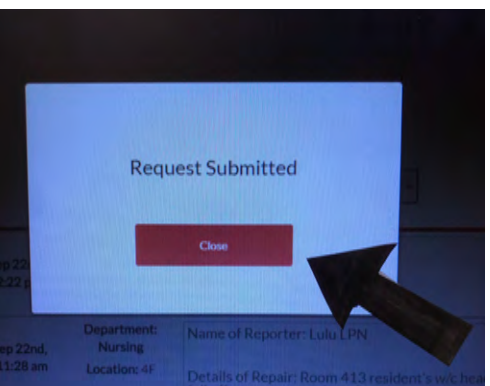
**Step 10:** Please write in the details of repair  
**第十步：** 請寫下需要維修的資料



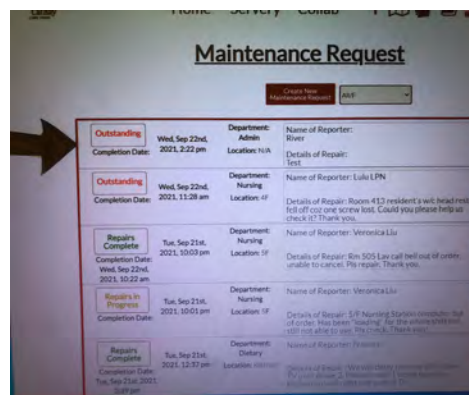
**Step 11:** Please submit details in English ONLY  
**第十一步：** 請用英文填寫資料，如有需要請用 Google Translate APP



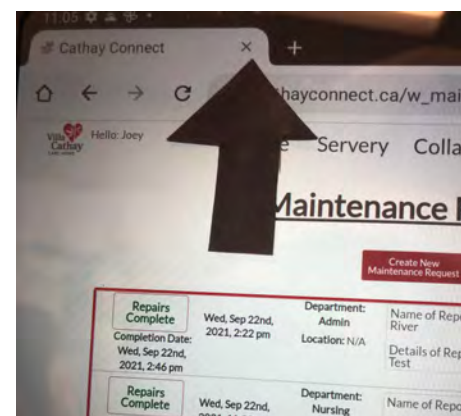
**Step 12:** Submit!  
**第十二步：** 提交！



**Step 13:** Close the menu  
**第十三步：** 把目錄關掉



You can check your ticket's progress here  
 可以在此看您申請的進度



Please remember to close the tab when done  
 申請提交後，麻煩記得把軟件關掉，登出個 APP