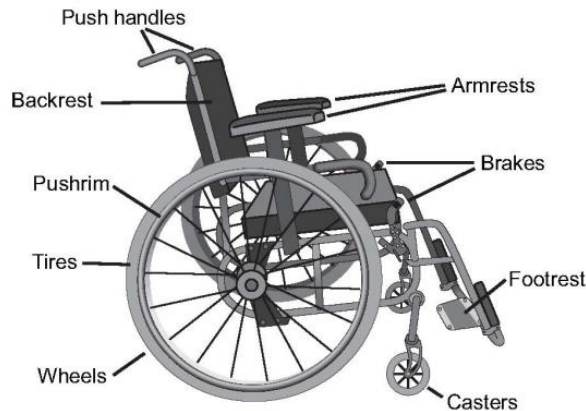


Things to pay attention when moving resident in a wheelchair.

1. Be familiar to the parts of the wheelchair (see diagrams attached)



2. Always lock the brakes before getting in and out of the wheelchair or when the wheelchair is not moving.
3. When moving the wheelchair, put the resident's feet on the footrests and arms inside or on top of the armrests. Make sure if there is a seat belt, it is securely on.
4. Lift the footplates up before getting in or out of the chair.
5. If the resident is able to stand up and transfer by themselves, make sure that the legrests swing away sideways from the chair. Then when they want to sit back onto the wheelchair, swing the leg rests back, making sure that they are secure. .
6. Avoid putting heavy loads on the back of a wheelchair. This could cause the chair to tip over backwards.
7. Keep loose objects away from the wheel spokes.
8. **Always move your wheelchair at a normal speed. Don't rush while moving around. It will only increase the chances of tripping.**