

# **Villa Cathay Care Home Family Council**

Annual General Meeting Minutes

Saturday, June 26, 2021

Voting Members: 10

Non-Voting Attendees: 4

The meeting is called to order at 10:03 a.m. by Chairperson Philip Yeung

## **Welcome and Introductions:**

Philip Yeung welcomed everyone to the meeting.

## **Agenda:**

A motion to adopt the agenda as presented is moved, seconded and carried.

## **Minutes:**

A motion to adopt the minutes from the Annual General Meeting from January 2020 as presented is moved, seconded and carried.

## **Message from the Chair:**

Philip Yeung thanked everyone for attending the AGM. The past year has been unlucky with the Covid-19 pandemic and the Family Council unable to organize any team events; however, Family Council did collect over 30,000 PPEs for staff to use during the pandemic. The pandemic has highlighted how we should take care of all the elderly and not just our own family. Care professionals are important but we cannot ignore our own duty.

Philip also stressed the importance of independence. Families should be able to talk privately and freely without management present and the Terms of Reference should not be amended. Family Council needs to work together with management as collaboration is a balance between management and the Family Council team. All members of families within the care home have to stick together, share information, give support and help to our seniors. Philip also thanked social worker Catherine Yau, outgoing secretary Jean Lam and Executive Administrator Szuchi Lee for all their hard work.

## **Message from the Administrator:**

Szuchi Lee, Executive Administrator, thanked everyone for attending and making the commitment to participate in the meeting. Family life is important to many of the elders and

long-term care is an extension of elder lifestyle. For Villa Cathay to truly be a home for our elders, management can only achieve this goal by collaborating with family members. As a non-profit long-term care home receiving government funding, it is important that our service makes a meaningful difference. Resident and Family Council are two important channels to ensure resident's voices are heard in the decision-making process that will impact their daily lives.

In almost four months, Villa Cathay will welcome 97 new residents and their family members. Villa Cathay will continue to rejuvenate care and services, as well as stay up to date with the ever-evolving best practice. Hopefully we soon will set a model for long-term care industry as well.

### **Election Results of VCCH Family Council Members of the Executive:**

Results of the voting, 56 ballots cast, 1 ballot was invalid.

- Chairperson: Francisca Ling was elected by majority
- Vice chairperson: Ilen Toy was elected by majority
- Secretary: Grace Wong was elected by majority

### **Proposed Amendments to VCCH Family Council's Terms of Reference:**

- Please see attached sheet for results. Any amendments were by majority vote.

The meeting is adjourned at 12:33 p.m.

Meeting minutes submitted by Jean Lam

# Villa Cathay Care Home Family Council

## 「華宮家屬委員會」

### 週年大會紀要

2021年6月26日星期六

投票成員: 10

參與但不投票成員: 4

大會於 10 時 03 分由主席 Philip Yeung 召開。

#### 歡迎及介紹:

Philip Yeung 致辭歡迎與會來賓。

#### 議程:

會議議題被一致同意通過。

#### 會議紀要:

A motion to adopt the minutes from the Annual General Meeting from January 2020 as presented is moved, seconded and carried. 上次於 2020 年 1 月舉行之週年大會會議紀要被獲一致通過。

#### 主席致辭:

Philip Yeung thanked everyone for attending the AGM. The past year has been unlucky with the Covid-19 pandemic and the Family Council unable to organize any team events; however, Family Council did collect over 30,000 PPEs for staff to use during the pandemic. The pandemic has highlighted how we should take care of all the elderly and not just our own family. Care professionals are important but we cannot ignore our own duty.

主席 Philip Yeung 感謝所有參加週年大會的來賓。由於新冠疫情原因，家屬委員會很不幸地在去年無法組織任何團體活動。但是，家屬委員會仍在疫情期間籌集了三萬個個人防護裝備，捐贈給華宮職工。這次疫情突出了我們不但需要保護自己的家人，同時也需要保護所有的長者。醫療保健專業人員當然身負重任，但每個人也不能忘卻自己的責任。

Philip also stressed the importance of independence. Families should be able to talk privately and freely without management present and the Terms of Reference should not be amended. Family Council needs to work together with management as collaboration is a balance between management and the Family Council team. All members of families within the care home have to stick together, share information, give support and help to our seniors. Philip also thanked

social worker Catherine Yau, outgoing secretary Jean Lam and Executive Administrator Szuchi Lee for all their hard work.

Philip 亦強調獨立和自主；家人們應該可以沒有管理層在場的環境裡私下討論；以及家屬委員會章程不應修改。他又認為委員會需要盡力於管理層合作，在雙方的立場之間找出平衡；所有家人成員應該同心協力，互相交換信息，互相支持及協助。Philip 又感謝即將退休的社工 Catherine Yau、秘書 Jean Lam 及院長 Szuchi Lee 的貢獻。

### **Message from the Administrator:**

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