

Assistant Care Manager

At Villa Cathay Care Home, we believe in providing more than just care – we create a home where seniors feel respected, cherished, and dignified. We are deeply committed to delivering individualized, person-centered care, fostering a safe and culturally focused environment that brings comfort to our elderly residents and their families.

We are seeking a compassionate Assistant Care Manager who is passionate about enhancing the lives of seniors. If you're ready to lead a dedicated healthcare team and positively impact the well-being of our residents, we invite you to join us.

What You'll Do:

As our Assistant Care Manager, you will be instrumental in ensuring that our residents receive exceptional, individualized care. In this role, you will:

- Lead and support our nursing and healthcare staff in delivering compassionate and high-quality care.
- Provide clinical supervision, mentorship, and guidance to licensed practical nurses, health care aides, and allied health professionals.
- Ensure residents' care plans are implemented with care and respect, maintaining their dignity and well-being.
- Oversee daily rounds, problem-solve care challenges, and ensure the nursing team adheres to best practices.
- Facilitate admission assessments, develop care plans, and supervise their implementation.
- Address concerns of residents and families, enhancing their quality of life and satisfaction.
- Provide training, orientation, and professional development to the nursing team.
- Participate in incident investigations and serve on the Occupational Health and Safety Committee to maintain a safe work environment.
- Assist with staffing adjustments, performance reviews, hiring, and disciplinary actions.
- Contribute to ongoing quality improvement initiatives, policy development, and care process enhancements.

What You Bring:

- Active RN registration with BCCNM.
- A recognized nursing program graduate; a Master's in health administration or a related field is an asset.
- 1-3 years of experience in long-term care or a healthcare leadership role.
- Valid First Aid and CPR certification.
- Effective communication and leadership skills, with the ability to inspire change.

- Strong organizational, problem-solving, and decision-making abilities.
- Ability to work independently and within a team.
- Cantonese/Mandarin language skills are an asset.
- Proficiency in using computerized client and scheduling systems.
- Physical ability to perform the duties of the position.

What We Offer:

- Competitive salary of \$100,000 - \$110,000 (depending on experience).
- Paid vacation and sick days.
- Comprehensive benefits package, including extended health care, dental, and vision care.
- Professional development and learning opportunities.
- Access to wellness programs and an employee assistance program.

How to Apply

To apply or for any inquiries, please email us at: hr@villacathay.ca and put “Assistant Care Manager” in the email subject line.

We appreciate all applications, but only those selected for an interview will be contacted.

Join us at Villa Cathay Care Home and make a difference in the lives of seniors today!